

TUESDAY, APRIL 10, 2018
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio on Tuesday, April 10, 2018, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Brian S. Stewart. Brad Lutz, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Henson, to approve the minutes from April 3, 2018, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 11, 2018, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$521,354.30** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

\$5,000.00 – 297.5009.5301 – Pickaway WORKS Supplies – Pickaway WORKS

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Dave Conrad, EMA Director & 911 Coordinator:**

The following is a summary of the report provided by Dave Conrad, EMA Director & Pickaway County 911 Coordinator:

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EMA

- Mr. Conrad will be attending the Safety Council meeting today at 11:30 am at the Circleville Fire Department.
- Next Tuesday, April 17th, and Wednesday, April 18th, Mr. Conrad will be attending the Ohio Emergency Management Spring Conference at the Ohio Fire Academy in Reynoldsburg.

E-911

- Mr. Conrad will be completing the annual E911 Report for 2017 funding, and will be sending to the State of Ohio 911 Program Office. E911 received a total of \$108,076.33.

In the Matter of
Report Provided by April Dengler, Deputy County Administrator:

The following is a summary of the report provided by April Dengler, Deputy County Administrator:

- Nancy Graham started Monday, April 9th as the new Fiscal Specialist.
- Mr. Dengler presented the updated Maximus Report to the Commissioners for review. Once approved by the Commissioners and executed, Mr. Dengler will email back to Maximus so the hard copy can be sent to the printer.
- WDC Group has had a difficult time getting all contractors together on the same day and time because of spring break, so the pre-construction meeting has been rescheduled for today at 2:00 p.m. in the CRC gym on 1005 S. Pickaway Street.
- Mr. Dengler will be interviewing candidates with Erica Tucker, Director, RPHF Joint Solid Waste tomorrow, Wednesday, April 11th for the part-time Outreach Specialist position.
- The PAAC Executive Board Meeting is scheduled for Thursday, April 12th at 7:30 a.m. at the Berger Board Room.
- New items have been posted this week on GovDeals.com. Items include tool lot from the Maintenance department, fax machine and copier from the Engineer's Office.
- The Health and Safety Committee Meeting is scheduled for Thursday, April 12th at 2:00 p.m.. The committee will have a food demonstration about OATS provides by Thrive On.

In the Matter of
FY2018 Central Services Cost Allocation Plan
From Maximus Consultant Services, Inc.:

The Commissioners reviewed the Central Services Cost Allocation Plan, FY2016 for use in FY2018 received from MAXIMUS Consulting Services, Inc.. The plan is based on actual expenditures for Fiscal Year ending December 31, 2016.

After the review, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve and sign the FY2016 for use in FY2018 Cost Allocation Plan with MAXIMUS Consulting Services, Inc.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Tim McGinnis, Planning and Development Director:

- Mr. McGinnis stated that there was a request for variance on the "Frontage" (Section 9.08 A) requirements of the county's subdivision regulations. A lot split request lacking frontage. There is a recorded driveway easement demonstrating ingress and egress to residents on the "land-locked" parcels.
- Review of the request submitted by Duke Realty on the preliminary plan and final plat of the Rickenbacker Intermodal Campus South – Phase 2 (Project Fireball).

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- Mr. McGinnis met with the Technical Advisory Committee to discuss flooding in the area of State Route 104 and a possible lot split.

In the Matter of
OhioHealth visit at the Mansfield Location:

Commissioner Wippel and Commissioner Henson attended a tour of the OhioHealth Mansfield Hospital with the Berger Board of Governors members. The Commissioners were impressed by the facility and the growth it has created. OhioHealth Mansfield has built an 80-million-dollar surgery center to provided services to the local community and surrounding areas.

In the Matter of
County Risk Sharing Authority Application Approval
For Surety Bond for Underground Storage Tanks:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve and sign the Surety Bond with the County Risk Sharing Authority, Inc. (CORSA) for liability insurance coverage guaranteed herein is for taking corrective action and compensates third parties for bodily injury and property damage caused by accidental release from operating the underground storage tank for the period of May 1, 2018, through April 30, 2021.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

2018 CORSA Renewal for
Liability Insurance Coverage Provided By
County Risk Sharing Authority, Inc.:

Commissioner Wippel offered the motion, seconded by Commissioner Henson, to approve and sign the 2018 CORSA Renewal with the County Risk Sharing Authority, Inc. for liability insurance coverage the period of May 1, 2018, through April 30, 2019.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bid Opening 2018 Pickaway County &
Township Resurfacing Project:

The Commissioners conducted a bid opening for the project referred to as 2018 Pickaway County and Township Resurfacing Project for the Pickaway County Engineer Department was held April 10, 2018 at 10:01 a.m.. Chris Mullins, County Engineer & Anthony Neff, Deputy County Engineer were in attendance. The attendance sheet of interested bidders that attended the bid opening is on file.

BID A -Engineer's Estimate: \$326,148

The following bids were received and read aloud:

- Shelly & Sands \$328,273.08
Thornville, Ohio 43076
- Kokosing Construction Company, Inc. \$344,313.55
Westerville, Ohio 433081
- Darby Creek Excavating/ KMC Paving, Inc. \$297,955.15

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- Circleville, Ohio 43113
- Cox Paving \$319,337.46
Washington C.H., Ohio 43160

BID B -Engineer's Estimate: \$860,062

The following bids were received and read aloud:

- Shelly & Sands \$819,844.95
Thornville, Ohio 43076
- Kokosing Construction Company, Inc. \$882,445.20
Westerville, Ohio 433081
- Darby Creek Excavating/ KMC Paving, Inc. \$818,447.00
Circleville, Ohio 43113
- Cox Paving \$803,632.66
Washington C.H., Ohio 43160

BID C -Engineer's Estimate: \$427,712

The following bids were received and read aloud:

- Shelly & Sands \$294,667.48
Thornville, Ohio 43076
- Bituminous Pavement Systems, LLC \$337,318.83
Columbus, Ohio 43223

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

Attest: Angela Karr, Clerk

In the Matter of
Mike Pelcic, Pickaway County Board
Of Developmental Disabilities
Update of the Board:

Mike Pelcic, Superintendent, Pickaway County Board of Developmental Disabilities (PCBDD), met with the Commissioners to give a personal invitation to speak at the Family & Children First Council. The Family and Children First Council has a contract with Cindy Bond of the OUS Extension Office to have focus group meetings. The Council is focused on families, community and providers that can offer their services. Mr. Pelcic's invitation included the request of the Commissioners presence Wednesday, April 18th at 9:00 a.m. following the focus group meeting to have a member of the County Commissioners represent the County. Mr. Pelcic would like to see great participation and feedback and in hopes that people can freely express any thoughts or concerns. The enrollment at Brookes Yate continues to decrease and they were in hopes that it would grow once they moved to the Teays Valley location. Currently there are three aides, they are at Circleville, Westfall and Teays Valley Schools to help with behavior concerns or helping an individual to adapt to the class room who is having a hard time to adjusting. As PCBDD struggle to determine their roll with the schools to provide their services they are trying to come up with a plan. They have not had one preschooler transition to the school program since 2010. School districts are stepping up to the plate to keep the children in their districts. Commissioner Stewart stated that it was nice to see that the Brooks Yates students are involved with their local district schools and fellow students. They have had a growing effort to help get children to school, the community has stepped up and participated any way they can provide help. Commissioner Stewart stated it was nice to see the mixed teams of volunteers and PCBDD students during the recent community basketball game. Commissioners went on to discuss the changes to the old Brooks Yate location for Jobs and Family Services.

In the Matter of
Addendum to April Out-of-County

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Travel Authorization for JFS Employee:

The Commissioners reviewed an Addendum to the Out-of-County Travel Authorization for Job & Family Services employees that attended the Childcare training in Pike County and RMS training sessions in Columbus during the month of April, at the total probate cost of \$65.66. The Commissioners approved and signed the addendum for Jobs & Family Services.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Authorization for Joy Ewing,
Job & Family Services Director,
to Sign Memorandum of Understanding
Between Collective Counties:

Joy Ewing, Job and Family Services Director, presented a Memorandum of Understanding (MOU) between Adams, Brown, Champaign, Clark, Clermont, Clinton, Darke, Fayette, Greene, Highland, Madison, Miami, Preble, Shelby, Warren and the Pickaway County Departments of Job and Family Services related to documenting and defining multi-county project as it relates to the implementation of County Shared Services (CSS), Group 7 Project virtual service center.

After a brief discussion regarding the document, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to sign and authorize Joy Ewing, Job and Family Services Director, to sign the MOU.

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Review of March 2018 Revenue & Expenditure
Reports with County Auditor:

Melissa Betz, County Auditor, met with the Commissioners to discuss the March 2018 Revenue and Expenditure Reports. Commissioner Wippel asked the Auditor to explain the Notice of Auditor's Forfeited Land Sales notices listed in the Circleville Herald, April 10, 2018. Melissa Betz, Auditor, went on to explain that this is a new process for the county and the process consists of foreclosed properties that have not sold at previous sheriff sales. A property can be placed up for sheriff sale twice and if it does not sale at the initial sale sheriff sales, it then can be sold for a minimum bid of taxes due to the county Treasurer. If the property was not to sale after an unsuccessful auction twice and the tax auction, it is then forfeited to the State of Ohio and the Auditor can re-auction with a minimum bid of \$500. The sale is scheduled for May 1st, and the Auditor's office will be sending letters to all surrounding property owners. Mrs. Betz did not understand why some of the listed properties had not been sent to sheriff sale sooner.

Mrs. Betz reviewed the county's revenue and expenditure reports for period ending March 31st. The end of the month balance was \$8,613,536.54, and the balance for the day was \$8,545,212.01. The big boost was that real estate taxes were collected and settled. The sales tax figures were down just a bit from this time last year. There were a couple large conveyances that came in, one being a large property that sold in the county. No areas of concern were noted.

Commissioner Stewart asked about the Ohio Checkbook data online which is maintained and uploaded by the Auditor's Office. Mrs. Betz stated that the totals are not matching and Rachel Shaffer from the Auditors office has been in contact with Checkbook to get it resolved and that this is the reason why newer data has not been uploaded to the website yet.

At the conclusion of the meeting, the commissioners thanked Mrs. Betz for the review.

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In the Matter of
Brad Lutz, County Administrator:

The following is summary of the report provided by Brad Lutz, County Administrator:

- Mr. Lutz presented the insert for the Fairground booklet for the Commissioners to review.
- Discussion of the two outstanding bids relative to the Fairgrounds, one for the buildings located on the Fairgrounds property to be held April 24, 2018 at 10:30 a.m. and the other being the Request for Qualifications (RFQ) for Construction Management for the Fairgrounds Revitalization Project, April 13, 2018 at 4:00 p.m. Mr. Lutz is in hopes that there will be several applicants for the RFQ. There were several interested bidders that attended the open house for the walk-thru of the mobile home located on the Fairgrounds property.
- The tenants have vacated the Lancaster Pike locations. Bialy Corp is working with the utility companies to disconnect service. All permits have been received and they will start to lineup the demolition process.
- Tomorrow morning at 9:30 a.m. Mr. Lutz will be logging into the webinar to learn about sovereign unity.

In the Matter of
First Responders Proclamation:

The ADAMH Board and the Pickaway County Commissioners joined in celebrating First Responders Appreciation Week by thanking county responders and volunteers. The ADAMH Board delivered pizzas to the different county emergency departments as a thank you for the first responders and volunteers. Commissioner Brian Stewart stated that we know there are issues with drug abuse in this community just like there are in every community throughout the state, and we think it's important to show gratitude to the first responders, to the folks that are literally on the front line responding to those calls day in and day out. It is tough work for them and it's a tough thing to take home at the end of the day. We appreciate them for what they do.

Resolution No.: PC-041018-1

During business conducted while in session, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adopt the following Resolution:

WHEREAS, the members of the Pickaway County Commissioners are committed to leading The Paint Valley ADAMH Board Communities in expressing our gratitude and appreciation to all community members working on the front lines in Ohio's fight against drug abuse; and,

WHEREAS, the Paint Valley ADAMH Board will nurture and reinforce county and community efforts to prevent and treat addiction, including opioids; educate youth and adults about addiction and recovery; promote family building and workforce development as ways of combatting the effects of addiction on communities; and encourage community engagement in efforts to address this present opioid issue; and,

WHEREAS, the Paint Valley ADAMH Board is working to build a comprehensive system of prevention, education, intervention, interdiction, treatment, and recovery for all citizens of Pickaway County; and,

WHEREAS, through this work, we will continue to bring hope to our community and build the understanding that treatment works and people recover; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Commissioners pledge our support for the individuals, family members, and professionals throughout our community who are bringing help and bringing hope by working day in and day out to save lives, provide treatment, assist families, and support recovery in Pickaway County, and hereby appreciates and thanks our first responders for their service.

April 9, 2018 to April 13, 2018

as

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First Responders Appreciation Week

in

Pickaway County, Ohio

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Contract Award of
Bid Opening 2018 Pickaway County &
Township Resurfacing Project:**

In reference to the bid opening conducted earlier in the day referred to as 2018 Pickaway County & Township Resurfacing Project and upon the written recommendation of Anthony Neff, Deputy County Engineer, Commissioner Harold Henson offered the motion, second by Commissioner Jay Wippel, to award the contract to the lowest bidders as follows.

BID A – Contract Award: \$297,995.15

Darby Creek Excavating, Inc.
19524 London Road
Circleville, OH 43113

BID C – Contract Award: \$294,667.48

Shelly Company
80 Park Drive
Thornville, OH 43076

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending April 7, 2018.

A total of \$918 was reported being collected as follows: \$440 in adoption fees; \$18 in boarding fees; \$210 in dog licenses; \$45 in dog license late penalty; \$40 in owner turn-in fees; \$115 in private donations; and \$50 in redemptions.

Thirteen (13) stray dogs were processed in; Eleven (11) dogs were adopted.

With there being no further business brought before the Board, Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk